

WFHB Board of Directors Meeting Minutes

Date: Monday December 22nd 5:30pm

Location: Monroe County Public Library, room 214

Call to Order

Present: Chuck Beckett, Ben Myers, Jo Ann Vogt, Emily Jackson, Jar Turner, Jim Odom, Tristra Yeager, Ron Kadish, Mark Hood

Absent: Addison Rogers

Public Comments

(No one outside the board and staff present)

Review/Approve Prior Minutes

November minutes were approved

Review (Previous Month) Action Items

No Action items from last meeting.

Actions

- **Jar** will post to the board channel a document that he created showing changes he made to the Policy Document.

Staff Reports

GM Report

- Jar went over the highlights of his report. See the full GM report below for details.

Finance Report

- Mark led the board in a review of our finances.

Committee Comments

- None for this month

Unfinished Business

- None for this month

New Business

- The Personnel and Policy Committee has revised our Policy Document. Jar updated the job descriptions and benefits package to reflect current staff and recent budget decisions. He removed job descriptions for positions we don't have anymore and removed descriptions of the CPB, and changes reflecting committee consolidation and renaming.
- Chuck updated our privacy policy: what data we collect from volunteers and how we use it. Principal change was removing postal addresses from the items we collect and store. Members are encouraged to view the new policy document on the Wiki at https://wfhb.miraheze.org/wiki/WFHB_Policies
- Jo Ann remarked on old text in the document referring to our COVID policy.
- Emily suggested that the Personnel and Policy committee make updates and have the board review and formally approve the new Policy Document at the next board meeting.
- Jo Ann expressed her appreciation for all the board and staff have done throughout the year, dealing with challenges and producing tons of great programs. Her comments met with agreement from all attending.

Next Meeting

5:30pm pm 26-January Monroe County Public Library Room 214

20251222 GM Report

Development & Finance

- Bank accounts reconciled through Nov. 30.
- Year end drive status: ~\$7,500. We had a high goal of \$25,000. I'll give it a push on socials next week and increase spots in the program log.
- Year-end calls to lapsed donors have wrapped up. Thanks, BOD! We've had several donors who haven't donated in years come back.
- Bloomingfoods campaign ends Dec. 31.

Facilities & Equipment

- EAS installed thanks to Jim Odom. There were some bugs and some things to work out, like visual and audio monitoring, but the system is working as we've received alerts and sent/received tests.
- I ordered a used replacement processor for the air room. It has a warranty through Reverb/3rd Party. Having programmed since we pulled out the processing, I notice a big difference and I look forward to getting it back. It really smooths out the voice.
- HV/AC above Big Studio tentatively scheduled for the first week of January. We'd like to get this done before we start remodeling the room.
- We've received funding and ordered materials for Big Studio makeover which will begin in January.

Personnel & Policy

- Substantial edits have been made and approved by the Policy committee to bring it up to date. They are attached to this report. Changes included committees listed, privacy policy, employee benefits and positions. The policy committee would like final board approval.

Programming & Promo

- All staff has contributed to top 10 albums and album of the year social media posts, spearheaded by Abby and edited by Jessie. Check them out on Instagram and Facebook.
- Saturday's Child producer Dan Grundmann has found IU funding for a grad student, Ella Cope, to archive all of Saturday's Child recorded content from the past 30 years. She's begun to sift through hard drives provided by Sundog and will determine what has been digitized and what needs to be from DAT tapes.
- I intend to bring back Local Live remote broadcasts in 2026. Plotting one per quarter. First one slated for February 16 at Friendly Beasts Cider. Artist TBD.

Website & Technology

- Chuck and Tom executed a well coordinated and painless update of our Wordpress "Sahifa" theme as well as the PHP makes up our website. It's very techy. Chuck can explain more.