

## WFHB BOARD OF DIRECTORS MEETING MINUTES DATE

Monday September 26 6:00pm

Online via Zoom

### I. CALL TO ORDER, ATTENDANCE OF BOARD MEMBERS

Present: Chuck Beckett, Jar Turner, Brooke Turpin, Emily Jackson, Ed Long, Mark Hood, Sheryl Mitchell, Darran Mosley

Absent: Sarah Taylor

Guests: Board Candidates Kevin MacDowell and Ben Myers.

### II. OPEN FOR PUBLIC COMMENT

### III. REVIEW / APPROVAL OF MINUTES

- Minutes of the July and August 2022 meetings were approved.

### IV. Review (Previous Month) Action Items

- December Board meeting scheduled for 26-Dec will instead take place on December 19<sup>th</sup>.

### V. REPORTS

#### A. General Manager Report (will be attached to approved minutes)

1. WFHB is exploring the possibility of using space at the Dimensions Mill. When we hire a Youth Radio director, workspace at the studios will not accommodate all of our staff.
2. The station will be honoring DJs Bill Weaver and Jamie Ganz for their long-term service.
3. WFHB's quarterly meeting will take place on October 8<sup>th</sup> at the Monroe County History center.

#### B. Finance Report

1. The fiscal year ending 30-Sep-2022 has seen us meet our budgeted income goals except for Underwriting revenue, which has taken a hit from the pandemic and the continued economic conditions. Overall, our total income has exceeded budget for the year. Our grants revenue was much higher than last year.
2. We have met our revenue threshold for funding from the Corporation for Public Broadcasting.
3. C. For our next fiscal year, we will budget 5% of revenue as contingency for unforeseen expenses.

#### Development Comm Report

1. The Fall Fund drive was a success.
  - a. We exceed our goal by 5% not counting the continuing receipt of mail-in checks.
  - b. Multiple donors have mentioned every show we air, with many donors mentioning Youth Radio, Democracy Now, Golden Age Radio, and Reggae Children as programs they appreciate.
2. Plans for our 30<sup>th</sup> Anniversary celebration are proceeding. The actual date though is Tuesday January 3<sup>rd</sup>, which is not an ideal date for a celebration. We are in the process of deciding a better date for the celebration.
3. We are planning a Donor/Underwriter appreciation party, possibly in March.
4. We have multiple new Underwriters in the wake of the Block Rocker
5. Grants
  - c. Bloomington Rotary club is funding our installation of a Solar Panel array at our transmitter site.
  - d. We are looking for funding for a joint effort with the Limestone Post to collaborate on long news stories with synergistic broadcasts and print coverage.

D. Committee Comments – None for this meeting

VI. OLD BUSINESS

- Harassment and Bias Prevention Training from CPB Due on Friday, September 30, 2022

VII. NEW BUSINESS

Board members discussed the role with board candidates Kevin MacDowell and Ben Myers. The board voted to extend an invitation to Ben Myers to join the board of directors. Kevin asked if he could postpone his application for the board in order to apply for the Youth Radio Director staff position that WFHB is seeking candidates for.

Ed Long, board secretary, tendered his resignation as he and his family will be moving out of state, and he'll no longer be able to fulfill his board duties. The board thanks Ed for his service and volunteering and wishes him well in the future.

VIII. ACTIONS: End Meeting with Outline of Actions to Complete

- CAB needs to meet before Sept 30
- Harassment prevention training was due 30-Sep
- December Board meeting scheduled 26-Dec will take place on December 19<sup>th</sup>.

Upcoming Board Meetings

Monday October 24th 6pm - location to be determined

Upcoming Events

Quarterly Meeting Saturday October 8th 1pm, Monroe County History Center.

## 20220923 GM Report

### What's happening?

- Producing spot for WFHB for Bloomington Handmade Market with various voices to edit into soundscape due early next week.
- Youth Radio job description almost ready to distribute. Needed salary info and basic work environment details to move forward and I have that now.
- Completed Job Performance Evaluation. Goals: Update Strategic Plan, Finish Programming/Equipment manuals, Website theme update, Hire Youth Radio Director, Develop peer review system for programs/programmers.
- Meetings with BCT and Cosmic Songwriters showcase per co-sponsored event in November.
- Meetings with Pat East at Dimension Mill to see what WFHB how presence there could benefit us. He is working on a package cost for office space and memberships.
- Engineered Fund Drive live session with Jim White. Showcasing engineer positions in Volunteer Network
- Bank Reconciliation finished for July/August. We're in good shape!

### What's next?

- Posting Youth Radio Director job early next week.
- Seeking additional training in Project Management.
- Strategic Planning!
- Programming Manual!
- Programmer/Program Evaluations for existing programmer/programmings!
- Physical Asset Inventory in Airtable.
- Job Performance Evaluations for Noelle, Sundog and Brooke (1 year anniversary!).
- Following up with stragglers on CPB Harassment & Bias prevention training.
- Meeting with Whole Sun Designs at transmitter site per Solar grant from Rotary club next week to schedule a "day of action" for Rotary members to participate.
- Getting DJs for iFell Block Party Oct 8, 2-8pm.
- Honoring Bill Weaver and Jamie Gans who are no longer able to program their shows.
- Replacing Celtic Road with weekly Old Changing Way with 2 more DJs in training.
- Quarterly Meeting 10/8 at Monroe County History Center. We also need to think about food...
- CAB Meeting scheduled for 9/29 at 3pm on zoom.
- Reissuing DJ contracts, with any updates needed.
- Updating website theme/getting Podcast distribution sorted out.
- Getting program promos aired.
- Bloomingfoods Positive Change program promotion.
- October newsletter.
- Year End campaign.