

## WFHB BOARD OF DIRECTORS MEETING MINUTES

Monday May 24, 2021 6:03pm

ZOOM

### I. CALL TO ORDER, ATTENDANCE OF BOARD MEMBERS

Present: Tom Henderson, Emily Jackson Mark Hood, Jar Walker, Sarah Lyttle, Chuck Beckett, Pamela Davidson

Absent: Sarah Taylor, Sheryl Mitchell

Guests: Jan Walker, Darran Mosely, Ed Long

### II. OPEN FOR PUBLIC COMMENT

2021 Board Candidates Darran Mosley and Ed Long introduced themselves; former board member and current candidate Jan Walker attended and gave her background. Candidate and current board member Sarah Taylor was not in attendance.

### III. REVIEW / APPROVAL OF MINUTES

#### IV. Review April Action Items

Jar -Outreach for Job postings: social media, other

Sarah Taylor -Contact Stampfli about Employer Retention Credit

Tom -Research/seek IT appraiser for equipment (for in kind donation)

-Contact German American about money market and/or other avenues for cash reserves

-Research the deed for the building regarding the split of the original firehouse

Emily -Check IDS job postings

-Bloomington What's Going On

### V. REPORTS

A. General Manager Report (will be attached to approved minutes)

Mayor's Task Force and the Waldron were discussed.

Our first Live event will be on Aug 21 post-Pandemic+Jim Manion Retirement Policy

A wishlist has been developed for a Summer Fund Drive, incl. tech gear

B. Finance Report

C. Development Comm Report

D. Committee Comments

### VI. OLD BUSINESS

Schedule CAB meeting

-Neill School findings will be used with CAB input

Reminder - Jim Manion's last day, Friday May 28

### VII. NEW BUSINESS

Mayor's Task Force Recommendations and our response

Personal computing equipment for staff

Tom moves to spend up to \$5000 for staff from the Raymond Foundation grant in an astute and conservative method on computer systems; Chuck seconds. Motion carried unanimously.

Tom Henderson moves to waive quorum requirement for only the Annual Meeting 2021 due to the Corona Virus Pandemic. Mark Hood Seconds Motion Carried Unanimously.  
Board President expresses appreciation for exiting board members Pam Davidson, longest-serving board member to date, thank you for your years helping WFHB. Appreciation to Tom Henderson, Board Secretary, for many years of service and extra efforts when needed, thank you for all you have done.

VIII. ACTIONS: End Meeting With Outline of Actions to Complete

Upcoming Board Meetings

Prospective Board Member Training May 25.

Monday June 28th, 6pm - assignment of board officers

Monday July 26, 6pm

ANNUAL MEETING - Saturday June 12, 2021 1pm EDT

CAB Meeting TBD

Tom Emily Mark Response to Task Force + Attorney Items

Aug 21 - WFHB Local Live, Jim Manion's Going Away/Retirement

## 20210524 GM Report

### What's happening?

- 36 DJs now broadcast from WFHB air studio, with a half dozen or so continuing to program remotely. Another dozen or so will be returning in the next two weeks.
- Rolling with the punches as CDC updates guidelines for vaccinated persons indoors no longer need masks. Policy worked on the update and I have consulted with Monroe County Health Administer Penny Caudill on the plan. Formal announcement sent to membership 5/21. Next likely policy consideration: studio guests (musicians and NPA programs).
- Hiring of Assistant Program Director Christine Brackenhoff to take over Music Department tasks, specifically music library maintenance, music programmer training, and producing live music sessions when we have the all clear to do so.
- Saturday's Child has returned to live broadcasting, sans the audience.
- Spring Fund Drive fell short by ~\$20,000. Lack of mailing and lack of on-air programmers contributed to the shortfall.
- Resumed In Kind donation with Needmore Coffee for 10lbs of coffee per month (\$3000)
- Attended a press conference held by Mayor Hamilton's administration announcing his support for the continued usage of the Waldron as a artscenter for the next 5 years and will reopen Jan 3rd. I have requested to be notified as early as possible once the management system is in place to start booking events, including a Jan 4th birthday event for WFHB. Waiting until formally booked before planning.
- Applied for WFHB to receive a work study intern to focus on Youth Radio program development and recruitment.

### What's next?

- Unpacking O'Neil Listener Survey results. Should receive within 2 weeks.
- Rejuvenating Strategic Planning talks with each committee, having goals outlined by June 12th meeting, tying in findings from survey.
- Interviewing Committee to interview Development Director candidates. First tasks have been identified for the incoming Director.
- First WFHB live in person event at Blockhouse August 21. John Dehner album release show and Jim Manion retirement party.
- Taking over the DJ schedule and sub scene list for all programmers.
- Final Mixology 101 class from Jim Maninon on 5/28. Christine and myself will lead the training after that.
- News staff will be fully vaccinated by mid-June. Talks to resume broadcasts from the main studio will be on the table then.
- Tech/web committee to put together with list for summer fundraising campaign possibly in mid-July. Equipment list to include some renovations to Control Room closet to make more room for larger pieces of equipment and to address cooling and noise issues.
- First full staff meeting with all new staff members next week. Some have not even met.