

WFHB BOARD OF DIRECTORS MEETING Minutes

Monday August 24, 2020 6:00pm

ZOOM

I. CALL TO ORDER, ATTENDANCE OF BOARD MEMBERS

Present: Sheryl Mitchell, Jar Turner, Chuck Beckett, Tom Henderson, Sarah Lyttle, Pam Davidson

Absent: Sarah Taylor, Mark Hood, Jim Quinn

Guests:

II. OPEN FOR PUBLIC COMMENT

III. REVIEW / APPROVAL OF MINUTES

IV. Review July Action Items

Sarah Taylor - send information regarding completing health insurance on Slack

Everyone - Recruit diverse candidates for CAB

Everyone - Board Commitment form to be returned to Emily Jackson, email confirmation OK

PSA for CAB members; Emily will help write script (I did not complete this item)

Jar - will send link for Sexual Harassment Training

V. REPORTS

President Report regarding Future Planning

A. General Manager Report

B. Finance Report

C. Development Comm Report

D. Committee Comments

VI. OLD BUSINESS

Board Member Commitment Form needs to be signed by board members

Sexual Harassment Training needs to be taken

CAB membership and meeting scheduled and will be held

Appreciation is mentioned for our Treasurer, Sarah Taylor, whose professionalism, good cheer, and energy now graces our board.

Implicit Bias Training

VII. NEW BUSINESS

Motion to approve Tom Sarah seconds a WFHB GM Phone in the amount of \$1500 Approved Unanimously

Motion to approve up to \$15000 facilities upgrades through GA Bank for use of COVID remediation Approved Unanimously. We're Meeting with the Mayor's Office and topic is John

Waldron WRT Ivy Tech transfer

-Other Arts Groups may be included

Future Planning activities

Facility upgrade expenditure

WFHB GM phone

VIII. ACTIONS: End Meeting With Outline of Actions to Complete

Review Committee Meeting and Members - Emily

Implicit Bias Training Training - Jar

Requirement of Training Will Be Enforced By Jar and Emily

Upcoming Events

Quarterly Meeting, Saturday September 19th NOON

Upcoming Board Meetings

Monday September 28th, 6pm

Monday October 26, 6pm

Meeting Adjourned at 19:18pmGM Report

GM Report What's Happening.

- Created and conducted training session on live remote DJing. Worked with Chuck on a survey for remote DJs to see what equipment would be needed to support them. We've got some grant money set aside, specifically from BUEA and BAC for this.
- In Development we are scaling down fundraising efforts until Fall Fund Drive, opting to use existing Line Of Credit with German American for Facilities updates.
- Completed CBP Harassment training. Staff and Board remain, with some exceptions.
- Working with Jim and Kade to update revised guidelines for 2020. Working on them together to unify our messaging and course of actions for FCC violations, etc.
- Purchased iPhone for station to have on my person for station emergencies.
- Purchased two laptops for music department per BAC & BUEA grant for remote work.
- Enrolled in Marketplace insurance per individual HRA arrangement. Need clarity on reimbursement process.

Coming Up

- Live Remote DJ Session II Tuesday August 25 at 5:30 via Zoom
- Co-sponsorships with Lotus and Midway music festival. 4-5 Lotus interviews scheduled.
- Looking at survey data from Live Remote DJs to advise shortest path to get on the air remotely.
- Meeting with IU Office of Vice President's Center for Diversity, Equity, and Multiculturalism to discuss partnership opportunities.
- Updating Facilities with filters, air scrubbers, UV virus killers, thermometers, gloves, masks, and remote access lock for front door.
- CAB meeting Tuesday, Sept 1 at 6pm. Thanks to Chuck for corralling members into meeting time. Looking to create surveys for review of programs.
- CPB Harassment training deadline - Sept. 30.
- Quarterly Meeting via Zoom - Saturday, Sept. 19 Noon.
- Tentative Fall Fund Drive Dates: Oct 5-14. May need moved back to allow time for billboard coverage after Oct. 1.
- Billboards can go up two weeks prior to Fund Drive with a call to action to listen to WFHB.
- Implicit Bias Training for board and staff (need to schedule for Sept) - neglected from last BOD meeting

- Drafting Job Description for Youth Radio Coordinator
- Working with Policy to determine tentative date to move to Phase II. Chamber of Commerce “Tiger Team” member and Cook Medical advisor inspected Facilities and agreed with Opening Plan and made other recommendations, like temperature check at the front door. Will likely create DocuSign for DJs to review procedures. (edited)