

WFHB BOARD OF DIRECTORS MEETING AGENDA

Monday July 27, 2020 6:00pm

ZOOM

I. START RECORDING MEETING

CALL TO ORDER, ATTENDANCE OF BOARD MEMBERS

Present: Mark Hood, Chuck Beckett, Tom Henderson, Emily Jackson, Jar Turner, Jim Quinn, Sarah Taylor, Sarah Lyttle, Pamela Davidson

Absent:

Guests:

II. OPEN FOR PUBLIC COMMENT

III. REVIEW / APPROVAL OF MINUTES

IV. Review July Action Items

Policy Comm - discuss contacting the city regarding the John Waldron

Sarah Taylor - draft letter regarding staff application for ICHRA plan

Finance Comm - Talk to investment sources for short term investment

President Report regarding Waldron -- appended below as requested

A. General Manager Report -- appended below

- A demonstration of video news was shown

- A suggestion that we collaborate with CATS

- Motion by Emily to allow Jar to expend the BUEA grant on Music Dept Hardware (\$5200), seconded by ChuckB, Motion carried.

B. Finance Report

-FY2017, comparable to FY2019, are roughly comparable; bank balances are very good.

-A QB subcommittee has been formed to tidy up our GL and PL, Budget/Actual reporting methods.

-A normal and conservative budget will be developed

C. Development Comm Report - Committee members are being informed

D. Committee Comments - Policy Committee

VI. OLD BUSINESS

VII. NEW BUSINESS

Board Member Commitment Form

Sexual Harassment Training

CAB membership and meeting

VIII. ACTIONS: End Meeting With Outline of Actions to Complete

SarahT sends information regarding completing health insurance on Slack

Recruit diverse candidates for our CAB

Board Commitment form to be returned to Emily Jackson

PSA for CAB members; Emily will help write script

September 19th Zoom Quarterly Meeting at noon

Jar will send link for Sexual Harassment Training Appendix A - President's Report

Upcoming Board Meetings

Monday August 24th, 6pm (4th Friday- there are 5)

Monday September 28th, 6pm (4th Friday- there are 5)

WFHB Board President Report

Board Meeting 7/27/20

Negotiations between IVY Tech and the City of Bloomington regarding The John Waldron Arts Center are still in progress. This report outlines actions taken and planned moving forward.

1. The H-T reported the following on June 30th:

“Mayor John Hamilton said an (sic) committee of city employees and officials has been formed to identify what it means to have the building back and what ideas for its uses over the next 12 months. A community-based organization will be formed over the next few months about the building’s long-term use.”

ACTION: Advocate that WFHB representation is part of this community-based organization when it is formed.

2. Current status in the building

We have engaged Slotegraaf Niehoff law office for assistance and they offer a 50% discount for billable services.

ACTION TAKEN: We requested they review our lease. They confirmed that we have secure footing in the fire house. Of note is the succession clause in the lease:

“Sec. 1407. Lease ending on Successors. The covenants, agreements, and obligations contained in this Lease extend to, bind, and insure to the benefit of not only the parties to this Lease but also to their respective successors and assigns.”

3a. Questions for the City about safety, emergency exit, etc.

ACTION TAKEN: Letter to Mayor Hamilton - This letter outlines our need to meet with City representatives about the status of the building.

3b. Mark Hood shared the following:

At their meeting on Monday July 20, the City of Bloomington Redevelopment Commission approved contracts for two different firms to inspect the Waldron as part of the City's due diligence before acquiring the building.

Tabor/Bruce architects is evaluating the exterior, the mechanical systems and code compliance items, and Quality Roofing Services is evaluating the roof.

Both firms are to report to Alex Crowley at the City by AUGUST 1st. Alex is described as "Project Manager," his official title with the City is Director of Economic and Sustainable Development. Since the Fire House is part of the Waldron, this means our space must be inspected next week.

ACTION: Monday 7/27 Jar sent an email to Alex Crowley asking to be notified about this inspection and have the opportunity to speak with the inspectors. Alex responded, it appears these inspections have already occurred. Jar is sending another email today listing important, immediate concerns, to be shared at the board meeting.

4. Friday June 26 - Letter to the Mayor from Arts Forward Bloomington, coordinated by theatre groups: Cardinal, BPP, and BAFT (Bloomington Academy for Film and Theatre). They have interest in the Waldron and are working together, their plan exactly—unknown.

ACTION: We should meet with a representative of this group at some point, when strategically best to do so.20200727 GM Report

What's happening?

●Development

○ 2020 Spring Fund Drive total: \$35,971.12

■2019 Spring: \$42,438.04

■2019 Fall: \$35,375.65

○Grants:

Brown County Foundation awards -- Brown County Hour \$2,840 for equipment upgrades; Received \$5,250 grant from BUEA and BAC for Arts and Culture development. Looking into laptops for the music department.● Facilities - Committee met and determined most practical measures for building updates

to get us in to next phase to allow live programmers in the building for Phase II of opening up plan

● Scheduling more one on one meetings to keep projects moving

● Programming

○ Jim Manion to produce tags to Local Live tracks for fundraising appeals promoting the CD premium. Considering online store for CD catalogue.

○ Met with Lotus to find out how we could help. Co Sponsorship and interview potential. Live stream potential.

○ News Department producing video news briefs

○ Youth Radio team meeting featured Youth Radio Director of KDNK in CO.

● Working with Policy Committee to determine benchmarks for moving into Phase II of our rough opening up plan. Chamber of Commerce "Tiger Team" to inspect the site next week and make suggestions and recommendations on our opening up plan.

● Pausing monthly Volunteer Orientations until further notice. One on one meetings for now.On the horizon...

● Setting up Golden Age Radio to broadcast remotely as our next live remote from home experiment. Possibly this week. We can relay two live remote DJs back to back from different locations. Working on flowchart and documentation to help DJs get set up. Priority to get live voices on air as soon as possible.

● Capital Campaign for Facilities Updates, air filtration units, and PPE.

● Moving into Phase II after facilities updates, DJ training is forged, and other benchmarks created by our policy committee are completed.

● Postponing billboard campaign to FY21 but will get ball rolling as production takes about 6 weeks. Focus is attracting new listeners. Boost "LIVE" element.

● Sexual Harassment Training for board and staff (will send creds)

AGENDA

● Implicit Bias Training for board and staff (need to schedule)

● Scheduling September Quarterly Meeting

● Jar Unavailable: Moving/Camping July 29-Aug 5 (edited)