

WFHB BOARD OF DIRECTORS MEETING MINUTES

Monday September 27, 2020 6:00pm

ZOOM

I. CALL TO ORDER, ATTENDANCE OF BOARD MEMBERS

Present: Jar Turner, Pam Davidson, Mark Hood, Tom Henderson, James Quinn, Chuck Beckett, Emily Jackson

Absent: Sheryl Mitchell, Sarah Lyttle, Sarah Taylor

Guests:

II. OPEN FOR PUBLIC COMMENT

A DJ had 2 suggestions for PSAs, one about voting: where to vote, early voting, etc. And one about COVID general messaging, take precautions, wear a mask, etc.

Wishing a fast recovery for Sarah Taylor!

III. REVIEW / APPROVAL OF MINUTES

IV. Review August Action Items

Current Board Responsibilities:

Board Commitment Form - respond to Emily via email if you have not

Sexual Harassment Training due by Wednesday.

Failure to comply can result in fines.

V. REPORTS

A. General Manager Report

B. Finance Report

C. Development Comm Report

D. Committee Comments

VI. OLD BUSINESS
Implicit Bias Training dates set - November 10-11 5:30pm to 7pm

WFHB GM phone # [812-837-3076](tel:812-837-3076)

WFHB HOT LINE # [619-686-9342](tel:619-686-9342) (619-686-WFHB)

VII. NEW BUSINESS

Fund Drive October 19-31; Board Members to record messages.

Review committee participation

Facilities are nearly ready for throttled opening

Youth Radio grant possibilities are happening

Policy Docs need to reflect current working statuses (and we need to check their compositions)

VIII. ACTIONS: End Meeting With Outline of Actions to Complete

Upcoming Board Meetings

Monday October 26, 6pm

Monday November 23, 6pm (4th Friday, not the last Friday of Nov)

Monday December 28, 6pm - verify or change date

Upcoming Events:

Fall Fund Drive October 19 - 31

Implicit Bias Training November 10 and 11 5:30-7pm

2020028 GM Report

What's happening?

- Holding weekly Remote DJ meetings. Golden Age Radio, Reggae Children, Planetary Caravan, Beat Party. Kade has started holding similar meetings for News & Public Affairs. Working with many volunteers one on one to get them set up.
- Fall Fund Drive pushed back two weeks to OCT19 to allow some time for more programmers to get on the air.
- \$20,000 offered up in matching gifts for Fall Fund Drive (!)
- Facilities Updates completed. Remote access lock and filtration systems in place.
- Fleshing out docsigns for facilities and live stream usage.
- Looking at cases in Monroe County.
- Begun working with IU O'Neil SPEA students on Development strategies for WFHB as part of class assignment. Group is very energetic and excited to help WFHB.
- New cell phone for station. Will be using this for station communication moving forward. Now I can text all staff and volunteers. Will be a necessity as we try to get remote volunteers their wings. (812) 837-3076.
- Creating a schedule for building access and creating access cards for staff and selected volunteers.
- Ramping up underwriting now that we are live. Focus on sponsorship of live programs.
- Working with CAB on updating our 2016 listener survey. Will be meeting with CAB again in early December.
- Revenue projections for [2021](#).
- Distributing mixers and headset mics to those interested in live remote broadcasting. Grant funds have covered some of these expenses.
- Implicit Bias training schedule for 11/10 & 11/11. Each session 5-7pm.
- Co-sponsorships with Lotus and Midway music festival. 4 Lotus interviews produced and aired by Music Department.
- Purchased new SD player to allow recorded content (promos, PSAs) to be played/updated remotely.
- Program Log getting daily maintenance again. Will renew Radio Traffic software contract for 2021.

What's next?

- Final bookkeeping tasks and bank reconciliations to close out the fiscal year.
- Spending remaining restricted funds on programming by 9/30/2020.
- Creating schedule and issuing key cards for building access using remote access software.
- Determining meeting time to discuss Fall Fund Drive plans. Please take [this](#) Doodle Poll.